ARTICLE 6

EXECUTIVE BOARD

6.1 AIA EXECUTIVE BOARD MEMBERS – There shall be ten voting members consiting of:

6.1.1 One member from a 1A Conference school.
One member from a 2A Conference school.
One member from a 3A Conference school.
One member from a 4A Conference school.
One member from a 5A Conference school.
One member from a 6A Conference school.
One member from the Arizona Interscholastic Athletic Administrators Association (AIAAA).
One member from the Arizona School Administrators (ASA).
One member from the Arizona School Boards Association (ASBA).
One member from the Arizona North Central Association.

6.1.2 The AIA Executive Director, who shall be appointed by and hold office at the will of the AIA Executive Board, shall be a nonvoting member of the AIA Executive Board.

6.1.3 Each Conference, Arizona Interscholastic Athletic Administrators Association, Arizona School Administrators and Cognia, formerly known as the Arizona North Central Association, representative shall be a superintendent or associate/assistant superintendent of a member high school or of a member high school and elementary school system, or the principal, district level athletic director or high school administrator of a member high school. The Arizona School Boards Association representative shall be on the governing board of a member high school.

6.1.4 A member of the AIA Executive Board may not be a member of the AIA Legislative Council.

6.1.5 A member of the AIA Executive Board must abstain from voting on any matter coming before the AIA Executive Board which involves the specific interest of the school/district by whom he/she is employed.

6.2 SELECTION & TERMS OF OFFICE – AIA EXECUTIVE BOARD MEMBERS

6.2.1 Terms of all AIA Executive Board members shall expire on June 30. New terms of office shall begin on July 1.

6.2.2 *Each AIA Executive Board member shall serve a three-year term*.

6.2.3 Each representative shall be chosen at the regularly scheduled Executive Board meeting in April, preceding the beginning of his/her term of office and shall serve until a qualified successor is duly designated.

6.2.4 *The selection of each Conference or organization representative on the AIA Executive Board shall be representative of their conference and be based on the following process:*

1. Nominees must represent AIA member schools in good standing. If a school fails to maintain their standing, committee representation by that school is not permitted.

2. *For the Executive Board, when the applicable conference chair is open. The Conference will submit three nominations representative of their Conference. The Executive Board will make a selection from one of these three nominees. Organizations will submit the representative to the Executive Board*.

3. If, during a Board member's term, he or she is unable to meet his/her commitment, step 2 will be followed in order to select a replacement.

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6.2.5 The terms of those serving shall expire at the end of the sixth week of the years as noted below:

Representing:					
1A	2028	2031	2034	2037	2040
2A	2029	2032	2035	2038	2041
3A	2027	2030	2033	2036	2039
4A	2028	2031	2034	2037	2040
5A	2029	2032	2035	2038	2041
6A	2027	2030	2033	2036	2039
ASBA	2028	2031	2034	2037	2040
AIAAA	2029	2032	2035	2038	2041
ASA	2027	2030	2033	2036	2039
Cognia	2028	2031	2034	2037	2040

6.3 MEETINGS OF THE AIA EXECUTIVE BOARD

6.3.1 Regular Meetings – Regular meetings shall be held on the third Monday of each month unless said day is a legal holiday, in which case the meeting will be held on the third Tuesday, August through May; or, in the event of extenuating circumstances, as set by the AIA Executive Board.

6.3.1.1 The procedures to request that an item be placed on a regular meeting agenda or to request permission to be in attendance to discuss an agenda item are as follows:

6.3.1.1.1 A responsible school official must advise the AIA Executive Director in writing at least 11 calendar days prior to the meeting that he/she wishes to be present to discuss an agenda item.

6.3.1.1.2 The AIA Executive Director shall acknowledge the request and determine the time for the item to be discussed.

6.3.1.1.3 A responsible school official shall be in attendance. He/She may invite any other person having relevant information or knowledge of the circumstances of the agenda item that is to be discussed.

6.3.1.1.4 When legal counsel will be present, the AIA Executive Director shall be notified at least 11 calendar days prior to the meeting. Should said notice not be given, the AIA Executive Board may postpone discussion of the agenda item until the next regularly scheduled meeting. At the discretion of the AIA Executive Board, legal counsel for the AIA may be present when discussing the agenda item in questions.

6.3.2 Special Meetings – A special meeting may be called by the President of the AIA Executive Board at any time deemed necessary. The President shall call a special meeting when so directed by a majority of the AIA Executive Board.

6.3.2.1 Special Meetings For Rule Violations – If a special meeting of the AIA Executive Board is held involving a possible rule violation, the following procedures shall apply:

6.3.2.1.1 The member school believed to have committed the violations shall be notified at least one day prior to that special meeting. Notice by telephone to a responsible school official shall be sufficient for purposes of this notification. Said notice shall include the place, date and time of the meeting and the rule(s) believed to have been violated.

6.3.2.1.1.1 A responsible school officials or officials may be present at the meeting, may be accompanied by an attorney, and may present witnesses, testimony, and other evidence for consideration by the AIA Executive Board.

NOTE: In accordance with Article 16, Section 16.4 and Article 16, Section 16.5, the AIA Executive Board may conduct a special meeting for a rule violation by telephone conference call.

6.3.3 All AIA Executive Board meetings shall be open to the public. Notice of a regular meeting shall be posted on the AIA website at least three days prior to the meeting. Notice of a special meeting shall be posted in the manner and at a time as is reasonable.

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6.3.3.1 Interested parties in attendance at an AIA Executive Board meeting may be called upon for advice or information.

6.3.3.2 Executive Session – The presiding officer may call for an Executive Session during a regular or special meeting for agenda items such as personnel matters, to hear student hardship appeals, and to receive communications from legal advisors.

6.3.4 A majority of the voting membership of the AIA Executive Board shall constitute a quorum. A simple majority vote of those present, if that be a quorum, is sufficient for the transaction of business.

6.4 OFFICERS OF THE AIA EXECUTIVE BOARD

6.4.1 There shall be a President, Vice President and an Executive Director, who shall also serve as the Treasurer. The President and Vice President shall be elected at the first meeting of the AIA Executive Board following the annual selection of the new AIA Executive Board members.

6.4.2 The President shall preside over all meetings of the AIA Executive Board and the AIA Legislative Council. The Vice President shall preside in the absence of the President.

6.5 DUTIES OF THE AIA EXECUTIVE BOARD

6.5.1 The AIA Executive Board shall apply AIA rules and regulations to all interscholastic athletics and activities of its members, unless otherwise stated in the AIA Constitution, Bylaws and Policies and Procedures.

6.5.2 The AIA Executive Board shall interpret the AIA Constitution, Bylaws and Policies and Procedures. The AIA Executive Board shall not be responsible for interpretation and enforcement of Conference rules that are more restrictive than the AIA Constitution, Bylaws and Policies and Procedures. The individual Conference is responsible for that duty.

6.5.3 The AIA Executive Board shall have the authority to determine the eligibility of a student when the student's particular status is not clearly defined by the student eligibility rules.

6.5.4 Should the AIA Executive Board determine that an emergency situation exists, it shall have the authority to reword or change the AIA Constitution and Bylaws. Any such emergency action by the AIA Executive Board shall be placed on the next meeting agenda for AIA Legislative Council action.

6.5.5 The AIA Executive Board shall receive protests and appeals involving member schools and individuals, and may discipline offenders for violations of rules and regulations.

6.5.6 The AIA Executive Board shall employ an AIA Executive Director and establish his/her salary, benefits and expenses. The AIA Executive Board will provide a job description and an annual written evaluation of the AIA Executive Director.

6.5.7 The AIA Executive Board shall employ a Commissioner of Officials and authorize that person to make decisions relating to recruiting, screening, assigning, supervision, evaluating, training, etc., in order to provide member schools with sports officials. At least annually, prior to November 1, the Commissioner of Officials shall present to the Executive Board information regarding officials' fees and make recommendations regarding any proposed adjustment to said fees.

6.5.8 The AIA Executive Board shall approve the employment of AIA office personnel.

6.5.9 The AIA Executive Board shall have responsibility and authority for the general administration and operation of the AIA, including all post-season playoff contests.

6.5.9.1 Each Conference may recommend sites, dates and Tournament Coordinators. The AIA Executive Board shall make the final determination.

6.5.9.2 Each tournament shall be conducted as specified in the AIA Policies and Procedures and tournament guides for each sport.

6.5.10 The AIA Executive Board shall have the authority to enter into broadcast rights and any similar or related agreements for all contests by the Association.

6.5.11 The AIA Executive Board may delegate complete or partial control of a tournament, contest, meet or festival.

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6.5.12 The AIA Executive Board shall provide for the distribution of revenue from tournaments and other sources as defined in the AIA Constitution and Bylaws.

6.5.13 The AIA Executive Board shall receive registration and assignment fees from officials.

6.5.14 The AIA Executive Board may, at its discretion, appoint special committees.

6.5.15 The AIA Executive Board shall establish and monitor an annual AIA Operation Budget.

6.5.16 The AIA Executive Board shall employ an independent certified public accountant to conduct an annual audit of the AIA financial accounts.

6.5.17 The AIA Executive Board shall determine the insurance carrier and notify member schools the carrier selected and the premium rate for the student excess accident insurance required by Article 9, Section 9.2 of the AIA Bylaws. It is understood that the AIA and the AIA Executive Board are not agents or representatives of, or in any way affiliated with, said insurance carrier.

6.6 COMMITTEES OF THE AIA EXECUTIVE BOARD

6.6.1 Standing Committees – Standing committees shall be appointed for the purpose of addressing and resolving issues pertaining to officials, girls' fairness in sports, and ethics/sportsmanship.

6.6.2 Advisory Committees – Special ad hoc advisory committees, including conference and region committees, may be commissioned to study areas assigned by the AIA Executive Board.

6.6.3 Committee Selection Process –

1. Nominees to AIA committees must represent AIA member schools in good standing. If a school fails to maintain their standing, committee representation by the school is not permitted.

2. Individuals appointed to serve on AIA committees shall meet one or more of the following requirements:
   a) an employee of a school district – as an administrator, supervisor, teacher or coach
   b) be an AIA registered high school officials.

3. *When conferences or regions submit nominations for committee membership, they must submit three nominations, representative of their conference.*

4. If, during a committee member's term, he or she no longer meets at least one of the criteria in Section 2, eligibility for committee membership ceases and a replacement shall be appointed. In the case of an unexpired term, the region of the former committee member is contacted to submit replacement nominations for approval by the Executive Board using the guidelines in Section 3. Should no nominations be received, the other regions in that conference are contacted to submit their nominations. When the appointment is made to fill an unexpired term, the appointee shall be eligible to serve an additional term provided the appointed term is less than three years in length.

5. All full terms for sport advisory committees, activities committees, conference and other general committees will be three years. A full term shall mirror the corresponding term of the conference and/or organizational Board Members term.

6. Committee members shall serve at the discretion and pleasure of the Executive Board.